

**WRAP – Oil and Gas Work Group Notes**  
Call Agenda

10/10/2017 90 minutes  
10:00am (AK), 11:00am (PST), Noon (MT), 2:00pm (EST)  
Call in #: 800-768-2983  
Access code: 174 1448

**1. Introductions** (*roll call – Melissa Hovey*)

Participants: Amanda Brimmer, Cassie Archuleta, Dale Wells, Mark Jones, Whitney Oswald, Darla Potter, Melissa Hovey, Jennifer Snyder, Terry Svalberg, Leslie Vaculik, Ann Mebane, Debbie Miller, Andrea Stacy, Tom Moore

**2. Review Agenda** (*Darla Potter*)

**3. Announcements**

a. WRAP Workplan and Funding Update (*Tom Moore*)

Tom previously reported that WESTAR/WRAP funds will be used for meetings (travel support and logistics) and some contact support. The amount the OGWG will receive is now approximately \$9,000 for contract support in the short term. (See agenda item 5. for additional information)

b. OGWG Co-Chair Status (*Tom Moore*)

Minnie Grant had to resign as OGWG Tribal Co-Chair. Tom reached out to Amanda Brimmer, Denver RAQC, and she has agreed to be the third OGWG Co-Chair. Tom has advanced Amanda's nomination to the Technical Steering Committee for action on their October 11 call. The nomination will then be advanced to the WRAP Board for approval, likely by email. Welcome Amanda to your OGWG leadership role.

c. Technical Steering Committee / Work Group Co-Chairs: Call October 11, Meeting October 26-27 (*Darla Potter*)

The WRAP Technical Steering Committee and Work Group Co-Chairs will have a call October 11 and a Meeting October 26-27 in Utah to begin some intensive workplan development. The TSC and Co-Chairs will review progress on 2017 Workplan tasks, discuss budgeting for WRAP Operations, as well as Regional Haze Analysis, and outline a 2018-19 WRAP Workplan.

d. Other announcements from group members

**4. Oil & Gas Work Group Scope – Identify Oil and Gas Sources** (*Melissa Hovey*)

Workgroup identification of Oil and Gas Sources for OGWG consideration (*see Working Group Workproduct*)

- Melissa recapped the OGWG 2017 Workplan Action Item to about identification of oil and gas sources in the upstream and midstream sectors to define the OGWG Scope. Melissa led a small workgroup including: Leslie Vaculik, Dale Wells, Whitney Oswald, and Molly Birnbaum. The topic was challenging due to variability from agency to agency and basin to basin. The resultant document seeks to define the scope of oil and gas emissions sources that the OGWG will focus on while developing its work products.

- The members and advisors present on the call accepted the document as a consensus workproduct. An email will be sent by Melissa to the OGWG for additional outreach to seek consensus. Feedback will be requested by COB Tuesday, October 17, for final consensus.
- 5. Oil & Gas Work Group Road Map Scope of Work** (*Darla Potter*)
- a. Recap September 12 OGWG Special Call
  - b. Drafting Team development of Road Map Scope of Work for OGWG consideration (*see Drafting Team Draft Scope of Work*)
  - c. Seeking volunteers for Project Management Team to work with Ramboll Environ
- Darla mentioned the coordination during the August 8 OGWG Bimonthly Call with Jay Baker and Tina Suarez-Murias, RHPWG Co-Chairs as well as recapping the September 12 OGWG Special Call. Darla led the small drafting team through three calls in three weeks: Dale Wells, Amanda Brimmer, Melissa Hovey, and Whitney Oswald. The small drafting team developed a Road Map Scope of Work, which will lay out the road map for the OGWG with respect to the regional haze planning effort.
  - The members and advisors present on the call discussed several aspects of the Road Map Scope of Work, resulting in revisions to the document.
  - The members and advisors present on the call accepted the revised document as a consensus workproduct. An email will be sent by Darla to the OGWG for additional outreach to seek consensus. Feedback will be requested by COB Tuesday, October 17, for final consensus.
  - During the call volunteers for a Project Management Team were requested to work with Ramboll Environ. Volunteers included: Amanda Brimmer, Melissa Hovey, Mark Jones, Whitney Oswald, Darla Potter, Dale Wells, and someone from the NPS (Andrea Stacy will provide the name to Darla). Darla will coordinate with Tom to get the Road Map Scope of Work to Ramboll Environ and set up an initial call with the Project Management Team.
- 6. Next Steps & Planning for Next Call** (*Darla Potter and Melissa Hovey*)
- An email will be sent by Melissa to the OGWG for additional outreach to seek consensus on Oil and Gas Emissions Sources.
  - An email will be sent by Darla to the OGWG for additional outreach to seek consensus on the Road Map Scope of Work.
  - Darla will coordinate with Tom to get the Road Map Scope of Work to Ramboll Environ and set up an initial call with the Project Management Team.
  - Darla will prepare the call notes.
  - Amanda, Darla, Melissa and Tom will have a coordination call in mid-November to discuss topics for the December OGWG Bimonthly call based on calls and meetings related to WRAP and OGWG work progression.

**Next Call Tuesday, December 12, 2017 12:00 – 1:30 pm Mountain**